

TQ: PHULAMBRI.DIST: AURANGABAD
LIBRARY ANNUAL REPORT
2016-2017

Academic Audit Report

1. LIBRARY BUILDING :

Sr No	Particulars	Area
01	Total Area	1972.Sq.fit
02	Reading Room Reference Section, periodical Section ,News paper Reading Section	1457 Sq.Fit
3	Carpet Area of Stack Room	455.Sq.Fit

2 Total Numbers of Students in College: 2016-2017

Sr .No	Name of Faculty	Class	No .Of Students	Sr.No	Name of Faculty	Class	No.Of the Students	Sr. No
01	Arts	B.A .I St Year	106	01	Commerce	B.Com.I. st Year	68	
02	Arts	B.A.II Year	68	02	Commerce	B.Com.II. Year	64	
03	Arts	B.A.III. Year	67	03	Commerce	B.Com.III .Year	20	
		Total Students	241			Total Students	129	

Working Hours: Shri Sant Savata Mali Gramin Mahavidyalaya,Libray Observed the Following Working Hours:

Sr No	Class Arts	Day,	Issue Counter Time	Class. B.Com	Days	Issue Counter Time
01	B.A.First Year	Monday – Tuesday	11 am To 5 Pm	B.Com First Year	Monday –Tuesday	11 am To 5 Pm
02	B.A.Second Year	Wednesday - Thursday	11 am To 5 Pm	B.Com .Second Year	Wednesday - Thursday	11 am To 5 Pm
03	B.A.Third Year	Friday-Saturday	11 am To 5 Pm	B.om. Third Year	Friday-Saturday	11 am to 5 pm

LIBRARAY COLLECTION: 2016-2017.

Sr.No	Faculty	Text book		Ref Books			
	Commerce	346		151Titles Rs = 75003			
	Arts	4224= 539632		831= titles Rs= 347113			
Sr.No	Subject	Text book		Ref Books			
		Title	Copies	Cost	Title	Copies	Cost
3	COMUPTER SCIENCE	7	11	1795	2	2	598
4	SOCIOLOGY	89	385	73533	74	74	37545
5	POL.SCI	105	406	65862	48	51	30172
6	HISTORY	113	432	91127	89	91	36022
9	ECONOMICS	124	411	65321	105	107	71998
10	ENGLISH	164	527	40789	86	94	44408
12	MARATHI	176	830	91127	89	91	36022
13	HINDI	156	618	28109	179	181	56578
14	COMMERCE	139	346	78551	149	153	76153
15	GENEREL TEXT BOOKS	481	518	66531	77	77	28072
17	PHYSICAL EDUCATION	5	5	460	9	9	6725
18	ENVI.SCI	9	43	5820	9	9	3705
19	HOME SCIENCE	10	20	5450	1	1	400
	Total	1589	4570	618113	908	982	422116
17	COMPITATVE EXAM	76	76	19191			
18	DICTIONARY	38	39	14430			
20	REFERENCE BOOK	1046	1072	494364			
21	Encyclopedia	67	67	98981			
21	INFLIBNET-N-LIST. Electronic Journals and bibliographic Database.	80409 (Titles) E-books ,& 3828 Titles) e-Journals (yearly Access 1 April 2016 to 31 march 2017) .					

	Electronic Books(For Students and staff)			
19	PERIODICAL,BOUND VOLUME	645		
20	Donated Books by Vivekananda college& principal Dr.S.A.Thombre. Acc.no= 1614 to 1638== Total = 25 Acc.no =1795 to 2195. Total= 401	25	-	12110
		401		11482
21	Other Donated Books	332	-	41603
22	CDS	30		
23	Daily News Papers	7		
24	Computers	05		
	Scanner	01		
	Barcode Printer	01		
	Barcode scanner gun	02		
	Canon printer	01`		
	Reading room Table	12		
	Chair	100		
	Fan	07		
	Books Rack	10		
	Ref.book Case cupboard	06		
	Library software	Master Software Nagpur : installation 2011-2012		
	Language medium books	Marathi: 3959 rs 558747 Hindi 1068 Rs 132029 English 1608 Rs 427481		
	Writte of book	332		
	Loss of books	68 Rs 7815		

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-List of Subscription paid journals /Periodicals. 2016-2017.

Sr.	Journals	Total amount	SUBJECT
1	Lokrajya	105	Genrel

2	Kurukshetra	312	Social Science
3	Udyogak	330	Comerce
4	Science Reporter	360	Science
5	Reader digest	1320	
6	Pratiyogita Derpan	1140	Competitive, Exam
7	Indian journal of economics and research –BM	1600	Ecomomics
8	Journal of entrepreneurship and management	2900	Commerce
9			
10	Journal of Astrophysics and Astronomy	1000	Physics
11	Pramana Journal of physics	1500	Physics
12	Journal of Chemical Science	1500	Chemistry
13	CSIR News	500	Chemistry
14	Journal of Medical Plants Studies	2500	Botany
15	International Journal of Botany Studies	2500	Botany
16	Journal Of Mathematics	2500	Mathematics
17	Asian Journal of English Studies	3200	English
18	University News	950	Magazine
19			
20	Research Journal of humanities and Social Science	2000	22Social Science
21	Indian Journal of Fisheries	1000	Zoology
22	Journal of Entomology and zoology Studies	2500	Zoology
23	INFLIBNET-N-LIST. Electronic Journals and bibliographic Database.	5930 Subscription Paid (April 2020 To March 2021	E-Journals:6293. E-Books : 195809 World e book Library (Now Available Through NDL : https://ndl.litkgp.in/
	Total Subscription	35317	

SUBJECT WISE INFORMATION OF LIBRARY STOCK -2016-2017

Table No- 1

YEAR	MARATHI			HINDI			ENGLISH		
	Title	Copies	Price	Title	Copies	Price	Title	Copies	Price
1997	07	18	1110	4	11	200	2	5	137
1998	2	4	200	6	22	675	3	6	505
1999	26	87	5740	15	41	1136	10	51	2770
2000	9	14	1565	20	32	3529	9	14	3330
2001	11	12	2085	9	10]	935	6	6	1660
2002	13	60	4915	4	13	1100	1	1	445
2003	5	32	2020	20	79	3528	15	34	2155
2004	16	69	5715	41	53	7663	31	49	15365
2005	36	60	9085	26	61	6575	38	52	7379
2006	17	19	3155	8	14	600	21	43	3186
2007	19	55	7065	6	51	1520	14	93	6144
2008	21	176	22420	17	142	5500	18	58	5750
2009	17	66	8680	39	60	6045	20	50	8285
2010	29	137	18995	23	40	6470	8	37	3060
2011	32	51	3918	60	72	2466	63	85	7912
2012	12	22	4355	-	-	-	-	-	-
2013	9	40	4175	14	54	3950	3	13	1730
2014	2	8	2745	7	27	1960	6	24	2820
2015	58	74	19767	5	16	1680	23	34	16030
2016	50	53	7140	83	87	34415	15	23	5163
2017	-	-	-	-	-	-	-	-	-
	391	1057	134840	405	882	89887	306	678	93826

SUBJECT WISE INFORMATION OF LIBRARY STOCK 2016-2017.

(Table No-2`)

YEAR	Pol.sci			History			Sociology			Economics		
	Title	Copies	Price	Title	Copies	Price	Title	Copies	Price	Title	Copies	Price
1997	-	-	-	-	-	-	-	-	-	1	2	200
1998	6	14	1220	9	20	2770	5	11	1215	3	3	300
1999	10	30	3040	8	27	3540	10	46	5770	6	16	1930
2000	6	17	2315	11	19	3660	6	18	1960	1	1	150
2001	7	22	6265	10	46	7330	1	1	225	3	6	950
2002	4	4	1450	8	8	3225	4	4	1940	8	20	2095
2003	2	16	2640	4	45	9340	4	28	5165	3	15	3150
2004	18	60	12910	16	62	14405	10	46	9115	26	72	19452
2005	10	58	9245	17	66	17560	13	35	9200	21	65	12875
2006	7	22	3530	5	13	2305	5	12	1657	17	27	3155
2007	-	-	-	4	12	3150	-	-	-	3	3	820
2008	22	31	29100	2	2	305	4	14	3310	5	16	3330
2009	14	56	9100	15	24	5680	28	48	9775	32	58	11277
2010	19	66	12855	13	42	12305	15	45	10465	17	57	11435
2011	27	39	3681	57	114	9359	33	60	4518	130	174	14657
2012	2	4	870	13	22	5575	15	50	10860	6	12	2470
2013	8	22	6240	9	18	7270	5	17	7111	13	28	7170
2014	8	19	7870	4	15	5700	46	62	43844	25	45	22371
2015.	2	4	1895	42	50	15127	47	63	36039	14	18	23060
2016.	15	15	9137	18	18	6810	13	13	12585	10	10	4795
2017	-	-	-	-	-	-	-	-	-			
TOTAL	187	499	123369	25	623	14516	264	573	174754	346	650	145832

SUBJECT WISE INFORMATION OF LIBRARY STOCK 2016-2017.

(Table No-3)

YEAR	COMP.SCI			COMMERCE			PHY.EDU			HOME.SCI		
	Title	Copies	Price	Title	Copies	Price	Title	Copies	Price	Title	Copies	Price
1997	0	0	0	0	0	0	0	0	0	0	0	0
1998	0	0	0	0	0	0	0	0	0	0	0	0
1999	0	0	0	0	0	0	0	0	0	0	0	0
2000	0	0	0	0	0	0	0	0	0	0	0	0
2001	0	0	0	0	0	0	0	0	0	0	0	0
2002	0	0	0	0	0	0	0	0	0	0	0	0
2003	0	0	0	0	0	0	0	0	0	0	0	0
2004	1	1	200	0	0	0	0	0	0	0	0	0
2005	0	0	0	0	0	0	0	0	0	0	0	0
2006	0	0	0	0	0	0	0	0	0	0	0	0
2007	1	1	150	0	0	0	0	0	0	0	0	0
2008	2	2	170	0	0	0	0	0	0	0	0	0
2009	0	0	0	24	35	7200	0	0	0	0	0	0
2010	2	2	400	34	76	20065	12	12	3485	6	12	2890
2011	1	5	875	22	35	5982	0	0	0	-	-	-
2012	1	1	150	20	42	9720	0	0	0	-	-	-
2013	0	0	0	17	28	5282	-	-	0	--	-	-
2014	0	0	0	38	74	20559	-	-	0	5	9	2960
2015	0	0	0	54	127	39000	2	2	3700	0	0	0
2016)	3	3	658	99	104	55322	0	0	0	0	0	0
2017	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL	13	15	2603	308	521	163130	14	14	7185	11	21	5850

SUBJECT WISE INFORMATION OF LIBRARY STOCK 2016-2017 (Table No-4)

YEAR	PSYCHOLOGY			ENV.SCI			GENEREL.BOOKS		
	Title	Copies	Price	Title	Copies	Price	Title	Copies	Price
1997	0	0	0	0	0	0	0	0	0
1998	0	0	0	0	0	0	35	35	2943
1999	0	0	0	0	0	0	6	6	290
2000	1	2	220	0	0	0	4	4	380
2001	0	0	0	0	0	0	13	17	1345
2002	0	0	0	0	0	0	18	18	1755
2003	0	0	0	0	0	0	5	9	1055
2004	0	0	0	9	26	4820	33	33	9762
2005	0	0	0	2	2	900	70	71	20664
2006	0	0		3	4	310	41	42	6148
2007	0	0	0	2	16	2575	35	36	6350
2008	0	0	0	0	0	0	56	64	53051
2009	0	0	0	0	0	0	76	77	12220
2010	16	22	4400	0	0	0	62	62	7904
2011	1	1	6	0	0	0	40	45	3119
2012	0	0	0	0	0	0	11	13	1970
2013	-0	-0	0-	0	0	0	1	1	900
2014	0	0-	0-	2	4	920	21	21	5380
2015	0	0	0	0	0	0	12	12	4061
2016.	1	1	325	1	1	195	41	41	13968
2017	-	-	-	-	-	-	5	5	455
2018	-	-	-	-	-	-	2	2	2050
2019				1	1	525			
TOTAL	19	26	1951	19	53	9720	583	611	154321

) **CLASSIFICATION:** Library follows "DEWAY DECIMAL CLASSIFICATION SCHEME "(DDC.18 TH ED) Because of the easiness and simplicity of the scheme.

9) CIRCULATION SECTIO

B.A.AND B.COM College Admission and Library Users Statistical Data 1997-1998-To -2016-2017.

Year	B.A .I st Year	BA II	BA III	Total Student	BA .I Year .Lib. Users	BA .II Lib. Users	BA.I II Lib-Usres	Total-Libra ry Users	B.C Om.I Year	B.C OM II Year	B.CO M III Year	Total. Admissi on	B.com . I year-Lib-Users	B.Co m II Year-Lib-Usres	B.COM III Year-Lib-Users	Total Library-Users
1997-1998	37			37	08	-	-	08		-	-	-	-	-	-	-
1998-1999	54	23		77	30	15		45		-	-	-	-	-	-	-
1999-2000	256	79	125	460	93	25	14	132		-	-	-	-	-	-	-
2000-2001	164	193	75	432	40	44	23	107		-	-	-	-	-	-	-
2001-2002	299	82	140	521	71	16	40	127		-	-	-	-	-	-	-
2002-2003	200	110	100	410	60	50	37	147		-	-	-	-	-	-	-
2003-2004	257	216	124	597	105	100	65	270		-	-	-	-	-	-	-
2004-2005	191	174	166	531	62	35	57	154		-	-	-	-	-	-	-
2005-2006	147	138	128	413	90	60	50	200		-	-	-	-	-	-	-
2006-2007	116	30	40	186	58	21	18	97		-	-	-	-	-	-	-
2007-2008	119	86	52	257	68	19	26	113		-	-	-	-	-	-	-
2008-2009	265	88	42	395	120	44	23	187		-	-	-	-	-	-	-
2009-2010	266	165	84	515	114	65	39	218	12	00	00	12	09	00	00	09
2010-2011	192	107	107	406	74	56	47	177	48	10	00	58	21	04	00	25
2011-2012	61	56	68	185	38	22	34	94	16	10	04	30	08	07	01	16
2012-2013	79	40	36	155	43	19	14	76	60	15	10	85	27	08	04	39
2013-2014	100	66	46	212	49	34	18	101	68	41	20	129	38	22	04	64
2014-2015	124	80	46	250	68	19	20	107	90	43	37	170	47	30	18	95

2015-2016	126	86	72	284	54	22	27	103	105	59	38	202	56	20	15	91
2016-17	106	68	67	241	60	25	33	118	68	64	45	177	34	23	15	72

10 TYPE OF LIBRARY SERVICES:

- 1) Each Student is given 02 Book and, 25 Books for Staff members.
- 2) Every Day on Average 20-25 books is issued.
- 3) Searching of Books on OPAC .facility is available in the library .
- 4) Charging and discharging record with (LIB MAN LIBRARY SOFTWARE) Entries are taken details.
It helps to know the number of books distributed on particular day
- 5) Reference services are provided to the Faculty Members and Students.
- 6) Separate Subject wise Accession Register is available in the Library.
- 7) Periodicals Section is available in the Library.
- 8) Provide a Separate Subject wise Accession Register.
- 9) Daily news paper is displayed in Reading Room.
- 10) Competitive exam books are provided to staff & Students.

11) GENEREL CONDUCT IN THE LIBRARY.

All the students entering the Library shall keep their bags at the entrance and are advised not to leave their value –ablest at the check point.

Library is not too responsible for any loss of personal belongings.

Please do not Smoking, Beverages and Eatables are not allowed in to the Library.

Please Keep your Mobiles in Silent Mode.

Kindly co-operate with Library Staff for Serving in a better way.

12) CURRICULAM ACTIVITIES.

Orientation of the college Students:

In the Beginning of an Academic Year the Librarian Takes a Orientation Programs for first Year Students. In this Program he makes them aware of the rules and regulation of the Library and the precaution to be taken while using the books.

- a) He also Orients them How to Search the Books .Through Subject wise Accession Register and OPAC (On Line Public Catalogue) How to Borrow the books.
- b) Question Paper Bank is Available for Students.

13) Extra Curricular Activities:

- a) "Book Exhibition" on occasion of Dr AP.J Abdul Kalam (wachan prerena divas.) .
- b) Dr S R Rangnathan Jaynti
- c) Dr S R Rangnathan punythithi
- d) Library orientation program for (Use of E-Recourses) staff & students. .2016-2017

14) Book Transaction Report: 2016-2017

a) In academic year 2016-2017 are reading room transaction s report is ...15-to 20 .daily issue and return.b) Arts and Commerce and Science faculty, Home lending Section transaction 3832 books . (June 2016 to Feb. .End. 20 17). Book s is issue and return.

15) UGC Info net Digital Library Collection: INFLIBNET N-LIST –AHMADABAD

UGC Infonet Digital Library Collection: INFLIBNET

INFLIBNET stands for information and library network is a autonomous body and inter university centres of university grant commission .the headquarter INFLIBNET is at GUJRAT university campus at Ahmadabad INFLIBNET started many initiative like SHODHGANGA for research scholars to deposit their PhD theses, institutional repositories (training materials .press clapping and newsletters) . INFLIBNET also run the programme of indicate (online union catalogue of books and theses and journals of universities libraries.

Soul (software for university library) programme of INFLIBNET is library automation software recommended by ugc INFLIBNET N-list consortia is use full for college users .all recent information is available on n-list programme.

N-List:

National Library and Information Services Infrastructure for Scholarly Content It is major programme of University Grants Commission .The main aim of N-List is to collect e-resource from different popular publishers around the Globe and provide e-resources to college and universities Libraries in India.It is very good back boon for college Libraries in India .for this programme it is benefitted to students, teachers and research Scholars' in the college and university Libraries in India. Users has registered their name and universities

Annual Membership Rules:

Registration of new college and renewal of existing colleges is now opened for the College under section 12B of UGC Act. Annual Membership Fees (Rs.5900/ - Membership Fees + Rs 900 /- 18%) GST. Note: Non –Aided Colleges (except Agriculture,

Engineering, Management, Medical, Pharmacy, Dentistry and Nursing) may join NLIST on Payments of Annual Membership fees (Rs.35,400/- (Rs-30,000/- membership fees + Rs.5900 /- (18%) GST).

Beneficiary Colleges for N-List:

All college covered under section 12B of UGC Act and Non Aided Colleges (except Agriculture, Engineering, Management, Medical, Pharmacy, dentistry and Nursing) can access to electronic resources subscribed by the UGC-INFONET Digital Library consortium as well as few selected e-resources that were found most appropriate for colleges including e-journals and e-books. These resources include more than 6000+ e-journals and 97,000 + e-books. All Non-Aided (except Agriculture, Engineering, Medical, Pharmacy, dentistry and Nursing)/ Colleges are requested to register themselves online.

Number of 12B/2F Colleges: (2977)

Number of Non-aided Colleges: (161)

Number of Colleges: (3138)

Science College: (1934)

Number of Not Eligible Colleges

Renewal Pending

How to Join N-List:

Colleges, desirous of accessing e-resources, are required to register themselves with the N-LIST. Visit the N-LIST Website and click on Register on the navigation bar. Fill-in the Registration Form online and submit it. You may also download the Registration Form and submit it by post.

Eligibility

· All Govt aided colleges covered under Section 12B of UGC Act are eligible to access e-resources through the N-LIST programme.

· Non-Aided colleges (except Agriculture, Engineering, Management, Medical, Pharmacy, Dentistry and Nursing) can get benefit from the N-LIST Programme by joining the programme. These colleges are required to pay Rs. 35,400.00 (Rs. 30,000/- Membership Fee + Rs. 5400/- (18%) GST) extra towards annual membership.

Annual Membership Fee/period

- Registered colleges covered under 12B section of UGC are required to pay Rs. 5,900.00(Rs. 5000/- Membership Fee + Rs. 900/- (18%) GST) extra as annual membership/renewal fee.
- Non aided Colleges registered for NLIST Programme are required to pay Rs. 35,400.00 (Rs. 30,000/- Membership Fee + Rs. 5400/- (18%) GST) extra as annual membership/renewal fee.
- The period of membership is valid from April to March every financial year.

Mode of Payment:

Membership Fee shall be paid by Demand Draft drawn in favour of INFLIBNET-NLIST Account payable at Gandhinagar

Through RTGS/NEFT fund transfer to INFLIBNET-NLIST Account as per the details provided below :

Beneficiary Name : INFLIBNET - NLIST A/c.

Bank Name : State Bank of India

Branch : Infocity, Gandhinagar,

E- Resources' Under N-List: e journals

Sr.No	E-Journals (Full Text).	Titles	Resources'
1	American Institute of physics.	18	http://journals.aip.org .
2	Annual Reviews.	33	http://arjournals.annualreviews.org/
3	Economic and Political Weekly (EPW)	1	http://www.epw.in/
5	Institute of Physics.	186	http://iopscience.iop.org/
7	Oxford University Press.	46	http://www.oxfordjournals.org
8	Royal Society of Chemistry.	206	http://pubs.rsc.org/en/journals?key=title&value=current
9	H. W. Wilson.	3075	http://search.ebscohost.com
10	Cambridge University Press 2010-2016.	224	http://journals.cambridge.org/
		3828. /	

E- Resources' Under N-List: e Books.

Sr.No	E Books	Total	Resources'
1	Cambridge Books Online	1000	http://ebooks.cambridge.org
2	E-brary	70000	https://ebookcentral.proquest.com/lib/inflibnet-ebooks
3	EBSCoHost-Net Library	936+	http://search.ebscohost.com
4	Hindustan Book Agency	65+	http://portal.igpublish.com/iglibrary
5	Institute of South East Asian Studies(ISEAS) Books	382+	http://portal.igpublish.com/iglibrary
6	Oxford Scholarship	902	http://www.oxfordscholarship.com/
7	Springer eBooks	1500	http://link.springer.com .
9	Taylor Francis eBooks	1000	https://www.taylorfrancis.com/
	Total	80409	

Internet Laboratory of Library Facilities is located in the Library with 3 Computers with 10 MBPS bandwidth speed attached on LAN. Here users will have net Access.

17) Application of Information Technology:

- a) **Application of Barcode with Magnetic Tattle tape for books Available in the Library was done.**
- b) **Internet Lab was Started on (...07...March 2015) 3 computers have been installed for Students and Staff**
- c) **To access internet & on line Recourses.**
- d) **LIBMAN Software, which develops by master Software, Nagpur is used in the Library to develop books & printed Journals .**
- e) **College + Library Identity Card issued to all students and staff.**

18) The Library Catalogue:

Available to any User of the On Line Public Access Catalogue. (OPAC. Terminal) Spread throughout the Library.

You can search:

- a) **Search a book by title, author / Subject.**
- b) **It Can be understood to students & staff weather it has been issued or not with the help of OPAC.**
- c) **Browse author names or particular Subjects.**
- d) **If you find difficult to seek a book then you can search it with the help of staff.**

19) Reading Room Facility:-

This Facility is Available in the Library Section in Reading Hall, near about 100 Students Can Avail this Facility at a Time.

Separate Reference Section for Teaching Staff.

20) MEMBERSHIP PREVILEGES.

- * Every Students must obtain Library membership in order to access library facilities .Library membership is not transferable and the member will be held responsible for all items issued on it. And will be libel for compensation for the lost or damaged items.**
- * B.A and B.Com Students can Barrow up to 2 books for 7 days.**
- * Reference Books, Journals, bound volumes are not to be issued for Home lending.**
- * There will be over due charges of Re.1 /- per day per book.**

21) Members of Library: * Members of the college Authorities and bodies.

*** College Teaching Staff, Contributory Teachers and Non- Teaching Staff.**

*** B.A.B.Com Students.**

Casual Readers, persons admitted by permission of Principal of college and Librarian

22) Future plan. * Reprographic Service:

Photocopy Service is available of books & Journals which is not lent out, at a price of Rs- 01 /- per page.

23) DIGITAL LIBRARY. (Institutional Repository).

**In which includes electronics theses, conference proceedings, conference papers, of Faculties,
Syllabus of Courses that Offered in institution would be collect and make them available to users.**

:

Librarian

principal