




PDUSS's	
Shri Sant Savta Mali Gramin Mahavidyalya, Phulambri	
Internal Quality Assurance Cell (Meeting with Teaching and Non-teaching Staff)	
Title: Finalize Minutes of Previous meeting of 11/08/21, Discussion on New Format of AQAR, and Preparation of AQAR for the academic year 2020-21, on spot issues.	Date:27/10/2021 Time:3.00 pm
Chair: Dr. S.R. Takle (Principal)	

Topic	Discussion	Action	Responsible
Finalize Minutes of Previous meeting of 11/08/21	Dr. Ashwin Ranjanikar read out the minutes of previous meeting and also reported the action taken report in the meeting.	All the members accepted the minutes of the meeting and action taken report.	
Discussion on New Format of AQAR	Dr. Ashwin Ranjanikar read out the new format of AQAR. He explained the each and every point to the faculty members as per the criteria.	Principal Dr. S.R. Takle asked the faculty members to study the new AQAR format and provide the information in the new format to the IQAC coordinator.	All faculty members
Preparation of AQAR for the academic year 2020-21	Principal Dr. S.R. Takle asked Dr. Ashwin Ranjanikar to prepare the AQAR as per the new format. Principal Dr. S.R. Takle told that after Diwali vacations formulate the AQAR.	Dr. Ashwin Ranjanikar told that new format of AQAR is provided to all the faculty members on their emails and also in physical i.e. printed form.	Dr. Ashwin Ranjanikar & all faculty members
On Spot Issues	No on spot issues were discussed in the meeting		


Dr. Ashwin Ranjanikar
Co-ordinator




Dr. Subhash Takle
Principal




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Shri Sant Savta Mali Gramin Mahavidyalya, Phulambri	
Internal Quality Assurance Cell (Meeting with Teaching and Non-teaching Staff)	
Title: AQAR 2020-21, Undertake various activities as per the academic calendar, Organise induction meeting, Organise webinar/ seminar, Publication of research papers and books, Undertake research projects, On spot issues.	Date:17/11/2021 Time:3.00 pm
Chair: Dr. S.R. Takle (Principal)	


Topic	Discussion	Action	Responsible
AQAR 2020-21	Principal Dr. S.R. Takle asked the IQAC coordinator to prepare the AQAR for the academic year 2020-21	Dr. Ashwin Ranjanikar told that the formats for the AQAR have already provided to the Criteriawise heads and they are working on it.	All the faculty Members
Undertake various activities as per academic calender	Dr. S.R. Takle took an overview of the academic calendar and asked the faculty members to conduct the activities as per the academic calendar.	Faculty memebtrs told that they will undertook the activities	Faculty members
Organise induction meeting	Dr. Ashwin Ranjanikar provided the information about the induction meeting with the students. He also stated that this effort will increase the attendance of the students in the college	Principal Dr. S.R. Tale asked the IQAC cell to decide the date of the induction meeting. Dr. Ashwin Ranjanikar told that 30 th Nov. 2021 is the suitable date for the meeting. It is decided that all the faculty members have to provide the details of their departments and various activities conducted in the college.	Dr. Ashwin Ranjanikar and all the faculty members
Organise webinar/ seminar	Principal Dr. S.R. Takle asked the faculty memebtrs to arrange the webinar/ seminar/ workshop in the college. Every department has to arrange the event.	Dr. Ashwin Ranjanikar told that IQAC has arranged the webinar in Sept. on IPR. He laso told that on the occasion of International Language Day i.e. 21 st Feb 2022.	All the faculty members



		Marathi, Hindi and English Dept. will organise a collaborative event.	
Publication of research papers and books	Dr. P.M. Kalyankar who is looking after the Research, Innovation and Extension activities are asked the faculty memebtrs to oublish the research papers in UGC care listed journals.	Dr. S.R. Takle also underscores the imporatanace of the UGC care listed journals. Dr. Dattatraya Yedle told that very few journals of Hindi and Marathi are included in UGC Care listed journals	All the faculty members
Undertake research projects	Dr. Ramkisan Lomte told the faculty memebtrs to undertake researcj projects from various agencies.	Dr. S.R. Takle asked the faculty memebtrs to submit the research proposals to ICSSR, ICHR and other funding agencies.	All the faculty members
On spot issue	No on spot issues were discussed on the ocassion		


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Internal Quality Assurance Cell (Meeting with Teaching and Non-teaching Staff)	
Title: Criteriawise updates, AQAR 2020-21, Syllabus, On spot issues	Date:05/02/2022 Time:3.00 pm
Chair: Dr. S.R. Takle (Principal)	

Topic	Discussion	Action	Responsible
Criteriawise Updates	Dr. S.R. Takle asked the IQAC coordinator Dr. Ashwin Ranjanikar to provide the information about the criteriawise information	Dr. Ashwin Ranjanikar provided the information received towards IQAC and asked the faculty members to provide the complete information in the data template	Faculty Members
AQAR 2020-21	Dr. S.R. Takle asked the IQAC Coordinator about the AQAR report formulation	Dr. Ashwin Ranjanikar told that we have started to upload the information as per the criteria on the HEI portal of the NAAC	
Syllabus	Dr. S.R. Takle asked the faculty members to complete the syllabus in due time. He also asked the members to conduct internal examinations and provide the study material to students	Dr. Sanjeevkumar Panchal told that the study material including notes and question papers are provided to the students.	All the faculty members
On spot issues	Principal Dr. S.R. Takle told that college is going to celebrate the silver jubilee in the next year according to that we have to arrange various activities	Dr. Kalyankar told that a committee is to be formulated to celebrate the silver jubilee of the college,. Principal Dr. S.R. Takle told that Mr. Vijay Pande will look after the silver jubilee function	Mr. Vijay Pande and all faculty Members


Dr. Ashwin Ranjanikar
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Internal Quality Assurance Cell (Meeting with Teaching and Non-teaching Staff)	
Title: Finalize minutes of previous meeting 27/10/2021, Discussion on Action Taken report of previous meeting, AQAR for the academic year 2020-21, NAAC Accreditation preparations, On spot issue.	Date:14/03/2022 Time:11.30 am
Chair: Dr. S.R. Takle (Principal)	

Topic	Discussion	Action	Responsible
Finalize minutes of previous meeting 27/10/2021	Dr. Ashwin Ranjanikar, IQAC Coordinator read out the minutes of previous meeting	All the members of IQAC have accepted the minutes of previous meeting	
Discussion on Action Taken Report of Previous Meeting	Dr. Ashwin Ranjanikar read out the action taken report of the previous meeting	All the members have accepted and satisfied with the action taken report	
AQAR 2020-21	Dr. Ashwin Ranjanikar presented the AQAR report in the meeting	All the members have accepted the AQAR and decided to upload on the NAAC HEI portal	All the faculty members
NAAC Accreditation preparations	Principal Dr. S.R. Takle told that we have to appear for the accreditation from the NAAC.	Dr. Ashwin Ranjanikar presented the procedure for the NAAC accreditation to the members of the IQAC. Dr. Sarjerao Thombre has asked to prepare a tentative schedule for the NAAC accreditation	Dr. Ashwin Ranjanikar
On spot issues	Dr. Ashwin Ranjanikar told that in the next meeting in consultation with the faculty members we will provide the tentative program of NAAC preparations.		


Dr. Ashwin Ranjanikar
Co-ordinator




Dr. Subhash Takle
Principal