



PDUSS's	
Shri Sant Savta Mali Gramin Mahavidyalya, Phulambri	
Internal Quality Assurance Cell	
Title: Various activities of Parent Teacher Association, Contribution of Parent Teacher Association in College Development Activities, Remarks of Parents about the college, On Spot Issues	Date: 15/01/2019 Time: 10.30 a.m.
Chair: Dr. S.R. Takle (Principal)	

Topic	Discussion	Action	Responsible
Various Activities of Parent Teacher Association	Dr. Ashwin Ranjanikar told that parents can contribute well for the development of the college.	Dr. Suresh Mundhe told that Parent Teacher Association will undertake various activities for the students and staff of the college.	
Contribution of Parent Teacher Association in College Development	Dr. Ashwin Ranjanikar told that Parents Teacher Association can set up financial resources	Principal Dr. S. Takle told that our teachers started Teachers Helping Hand Scheme for the General Category Students likewise parents can also contribute some financial help to students and to the college.	
Remarks of Parents about college	Dr. Suresh Mundhe urged the parents to share their remarks about the college	Smt. Bhagyashri Dutonde & Shri. Karbhari Dheple shared their views about the college.	
On spot issues	Dr. Pandurang Kalyankar provided the information about the various activities in the college.		

Dr. S. R. Takle
IQAC
co-ordinator

Dr. S. R. Takle
chairman.



PDUSS's	
Shri Sant Savta Mali Gramin Mahavidyalya, Phulambri	
Internal Quality Assurance Cell	
Title: Administrative Work in the college, Care of Nursery, Upkeep and Maintenance in the college, Welfare activities for the non-teaching staff, On Spot issues	Date:1/12/2018 Time:1.00
Chair: Dr. S.R. Takle (Principal)	

Topic	Discussion	Action	Responsible
Administrative Work in the College	Dr. Ashwin Ranjanikar pointed that administrative work in the college is not a responsibility of a single person it is team work .We have to work as a team.	Principal Dr. S.R. Takle told that we are working as a team and according to that we have to make divide the work. Shri. D.T. Kamble is the In-charge of the Office and other will assist him in the administrative work. Shri. Prem Chavan is working for the admission and examinations, scholarship etc. Shri. Babasaheb Dabhade is looking after the cash counter and assist to Shri. Kamble & Shri. Chavan.	Shri.D.T. Kamble Shri. Prem Chavan Shri. Babasaheb Dabhade
Care of Nursery	Dr. Ashwin Ranjanikar told that Nursery is the important part of our college and we have to develop it.	Principal Dr. S.R. Takle told that Shri. Jayram Jadhav is looking after it and we are going to provide plants to NSS unit of the college at Tree Plantation ceremony.	Jayram Jadhav
Upkeep & Maintenance of the college premises	Principal Dr. S.R. Takle told that Upkeep and Maintenance is the important aspect of the college. The cleanliness is the important aspect and it	Shri. D.T. Kamble told that for Upkeep and Maintenance in the college the area of the college is divided among the staff members and	Shri. Jayram Jadhav, Shri. Ramesh Jagdhane, Shri. Vinod Tupe, Shri. Ratnakar Jadhav & Shri.



	is the identity of the college.	according to that they are taking care of the departments and college premises.	Sainath Bhalerao.
Welfare Activities for non-teaching staff	Dr. Ashwin Ranjanikar suggested to undertake various activities for non-teaching staff like Medical Check Up camp, financial help, Insurance Policy etc.	Principal Dr. S.R. Takle told that very soon we are going to arrange Medical Check Up Camp	Dr. Sandeep Jagtap
On Spot issues	No on spot issues were discussed in the meeting		

Darshana
IQAC
co-ordinator

Say
Dr. S. R. Takle
Chairman



PDUSS's	
Shri Sant Savta Mali Gramin Mahavidyalya, Phulambri	
Internal Quality Assurance Cell	
Title: To discuss and Finalize various activities in the second term, Submission of various proposal to UGC, ICSSR, Infrastructural Development in the college premises, On Spot issues	Date:29/11/2018 Time:3.30 p.m.
Chair: Dr. S.R. Takle (Principal)	

Topic	Discussion	Action	Responsible
To finalize minutes of last Meeting	Dr. Ashwin P.Ranjanikar read out the minutes of the last meeting 21 July 2018.	All the members accepted it. Due to unavailability of funds to the college we have decided to conduct the seminar on New Accreditation in the next academic year by the IQAC.	
To discuss and finalize various activities in the second term	Dr. Ashwin Ranjanikar told that we have started the second term going forward we have to decide and finalize various curricular & extracurricular activities in the college.	Principal Dr.S.R.Takle told that Dr.B.A.M.U.Aurangabad has provided fund of Rs. 30,000/- to conduct a workshop for the Women Representatives of Phulambri Nagarparishad & Panchayat Samiti.	Dr. Ramkisan Lomte & Dr. Manjusha Nalgirkar
	Entrepreneurship Development Program. Camus Placement Camp	Dr. S.R. Takle also told that Dr. Mahesh Thorat is going to conduct Entrepreneurship Development Workshop in collaboration with Industry. He is also going to organize a Campus Placement Camp in the college.	Dr. Mahesh Thorat
	workshop on Research Methodology	Dr. Manjusha Nalgirkar is going to organize a	Dr. Manjusha Nalgirkar



		state level workshop on Research Methodology in collaboration with the Department of Sociology of Dr.B.A.M.U.A'bad	
	IQAC Workshop	Dr. Ashwin Ranjanikar told that IQAC is going to organize a National level seminar on New Accreditation Process & Best Practices for the IQAC Co-ordinators and non-teaching staff of the colleges.	Dr. Ashwin Ranjanikar
	AIDS Awareness Program	Mr.Niteen Malegaonkar is going to conduct a program on AIDS Awareness along with the students and volunteers of the NSS on the occasion of NSS Day in the month of December.	Mr. Niteen Malegonkar
	Student Counselling & Career Guidance	Dr. Pandurang Kalyankar is going to conduct a two day workshop on Student Counselling & Career Guidance in the month of December.	Dr.Pandurang Kalyankar
	Yoga	Dr. Rajashri Pawar is going to start a short term self financed course on Yoga. She is going to look after to collect feedback from various stakeholders like teachers, Alumni, Parents students & employers	Dr. Rajashri Pawar
	Internal Evaluation	Dr. Ashwin Ranjanikar told that we have to pay attention towards internal evaluation for which we have to conduct class test and tutorials from the students. Principal Dr. S.R. Takle asked all the faculty members to place	All the HOD



		their opinion about the issue. All the head of Departments have to prepare the schedule and follow it.	
	Student Satisfactory Survey	Dr. Ashwin Ranjanikar told that we have to collect Student Satisfactory Survey. Principal Dr.S.R.Takle told that Dr. Ashwin Ranjanikar, Dr. Sandeep Jagtap & Dr. Majusha Nalgirkar will look after it.	Dr. Ashwin Ranjanikar Dr. Sandeep Jagtap Dr. Manjusha Nalgirkar
	Incentives to the faculty members to attend conference / Seminar/Workshop Offer Award	Dr. Ashwin Ranjanikar pointed out that NAAC in the guidelines mentioned that College have to provide incentives to the faculty members to attend conference / Seminar/Workshop and also to offer award to the faculty and non-teaching staff for excellent contribution. Principal Dr. S.R. Takle told that we will discuss the matter in College Development Committee.	Dr. S.R. Takle
	MOU	Dr.Pandurang Kalyankar suggested all the faculty members to sign MOU with other institutes like Economics, History and Sociology Dept.	All HOD
Infrastructure Development	Dr. Ganesh Kulakrni told to purchase books and equipment for Laboratory, Camera & Benches.	Principal Dr. S.R. Takle told that in coming days we are going to purchase 50 benches, 8 cameras, batteries for Inverter and books. He also added that we have installed a channel gate on the first floor for the security & protection.	Purchase Committee
	Dr. Ashwin Ranjanikar suggested about the remedial and Bridge	Principal Dr. S.R. Takle told Mr. Niteen Malegonkar to look after	Mr.Niteen Malegonkar Dr. Mahesh



	courses.	remedial coaching & bridge courses. He also told that Dr. Mahesh Thorat is going to conduct a program through Career Counselling & Placement Cell	Thorat
	Dr. Ashwin Ranjanikar told that we have to register Alumni Association, seek financial resources from them and arrange meeting with the Alumni.	Dr. Pandurang Kalyankar told that office bearers of Alumni Association are looking after the registration process and very soon Alumni is going to be registered at Charity Commissioner and after that we will have a discussion about the financial resources.	Dr. Pandurang Kalyankar
	Mr. Vijay Pande suggested that we have to arrange program for teaching and Non-Teaching staff & we have to conduct academic internal academic audit of the college	Principal Dr. S.R. Takle told that in the coming days we are going for internal academic audit of the college.	
	Dr. Ashwin Ranjanikar told that we have to conduct various activities of Parent Teacher Association.	Dr. S.R. Takle asked Dr. Pandurang Kalyankar to look after it.	Dr. Pandurang Kalyankar
Submission of various proposal to UGC, ICSSR	Dr. Ashwin Ranjanikar told that we have to submit proposal for UGC/ICSSR for conference/Seminar/Workshop /Major/Minor Projects	Dr. Ramkisan Lomte told that he is going to submit a proposal to ICSSR for a national conference on Rediscovering Mahatma Gandhi in 21 st Century. Principal Dr. S.R. Takle urged all the faculty members to submit proposal for various activities.	

Dr. Ashwin Ranjanikar
IQAC
co-ordinator

Dr. S. R. Takle
Chairman



PDUSS's	
Shri Sant Savta Mali Gramin Mahavidyalya, Phulambri	
Internal Quality Assurance Cell	
Title: Registration of Alumni, Financial Resources by the Alumni, On Spot Issues	Date: 15/08/2018 Time: 10.15 a.m.
Chair: Dr. S.R. Takle (Principal)	

Topic	Discussion	Action	Responsible
Registration of Alumni	Dr. Ashwin Ranjanikar told that we have to get registration done with the Charity Commissioner of Aurangabad	Dr. Pandurang Kalyankar told that very soon the registration of Alumni is going to be done. The Office bearers are engaged in the process of registration.	
Financial Resources by Alumni	Dr. Ashwin Ranjanikar told that Alumni Association is going to help to raise financial resources for the college	Principal Dr. S.R. Takle told that Alumni Association can contribute for the development of the college and also the students.	
Remarks of Alumni on the College	Some of the members like Shri. Macchindra Wagh, Shri. Sudarshan Jadhav, Shri. Manoj Gadekar, Smt. Lalita Pawar, Shri Kachru Garsole expressed their views about the college.	Principal Dr. S.R. Takle welcomed the views and expressed gratitude towards the Alumni	
On Spot Issues	No on Spot issue raised in the meeting		

Dr. Ashwin
IQAC
CO.ordinator

Dr. S.R. Takle
Chairman



PDUSS's	
Shri Sant Savta Mali Gramin Mahavidyalya, Phulambri	
Internal Quality Assurance Cell	
Title: Finalize the minutes of previous meeting held on 23/04/2018, Discussion on the AQAR for the year 2017-18, Seminar on New Accreditation Guidelines by NAAC & Best Practices, Welfare Programs for the teaching & No Teaching Staff of the college like Medical Check-up, Insurance Policy, Various Programs in the college like Welcome Function, Meritorious students Felicitation, Appointment of External Expert Member in the IQAC.	Date:21/07/2018 Time:1.00
Chair: Dr. S.R. Takle (Principal)	

Topic	Discussion	Action	Responsible
To Finalize the Minutes of Previous Meeting on 23/04/2018	Dr. Ashwin Ranjanikar read out the minutes of the previous meeting.	All the members have accepted the minutes of the last meeting.	
Discussion on the AQAR	Dr. Ashwin Ranjanikar read out the AQAR thoroughly in the meeting. Dr. Sarjerao Thombre, Mr. Shivaji Ambhore, Dr. Ramkisan Lomte, Nitten Malegaonkar, Vijay Pande suggested some corrections	Dr. Ashwin Ranjanikar noted down the suggestions and made corrections according to it.	
Seminar on New Accreditation Guidelines by the NAAC & Best Practices.	Dr. Ashwin Ranjanikar told that IQAC wants to organize a seminar on the New Accreditation Guidelines & Best Practices	Dr. Sarjerao Thombre told that it's really nice that our college is organizing a seminar. The Seminar will be of two days and very minute planning and management must be carried out. Dr. S.R. Takle told that Seminar will be held in the last	IQAC



		week of August or in Sept. He also adds that the funds required for it will be managed by the college.	
Welfare Programs For the Teaching & Non-Teaching staff of the College.	Dr. Ashwin Ranjanikar told that we have to arrange a medical check-up camp for the college staff and also a group Insurance Policy	Dr. Sarjerao Thombre told that it is necessary and it must be done on priority level. Principal Dr. Takle told that Senior Accountant Dayaram Kamble will look after the Insurance Policy and Medical Check Up is also organized for the staff.	Dayaram Kamble & Dr. Sandeep Jagtap
Various Programs in the college like Welcome Function, Meritorious students Felicitation	Dr. Ashwin Ranjanikar told that in the coming days we have to arrange two important programs in the college Welcome Function & Induction Meeting with the students and also the felicitation of Meritorious students of Phulambri	Dr. S.R. Takle told that in the first week of August we are going to arrange the Felicitation of Meritorious students. He also added that after the admission process is completed we are going to arrange the induction meeting	
Appointment of External Expert Member	Dr. Ashwin Ranjanikar told that We have with us Dr. Shivaji Sangle as the External Expert Member. But he is shifted to Mumbai. Hence it is not possible for him to attend the Meeting. Considering that we have to appointment another Expert Member.	Dr. Sarjerao Thombre told that there are few names in front of us From that consult the People and then we will finalize the name.	

Dr. Ashwin

Dr. A.P. Ranjanikar
co-ordinator

Dr. S.R. Takle
Chairman